



# Army Family Action Plan (AFAP) IMS

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# Army Family Action Plan (AFAP) IMS

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# Army Family Action Plan (AFAP) IMS

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## Objectives

- Issue Stages
- Issue Management Application
- Issue Submission
- Issue Locator
- Issue Review Stage
- Conference Setup



# Army Family Action Plan (AFAP) IMS

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**Submit an Issue**

## How to Log In

Mon Feb 08, 2010

Login Live Chat Support Register Help?

**ARMY OneSource**

Search Army OneSource... G

Need Site Support? 1-877-811-ARMY

Commander's Page Online Training

Become a Volunteer ARMYBook

My AOS Page Services Locator

Family Programs and Services Health Care Soldier and Family Child, Youth and Education, Careers, Recreation, Travel Communities and Community

### Already a Member? Login Here!

User Name:

Password:  [Login](#)

[Forgotten your password?](#)

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Smart Card holders use the following login

[Card Login](#)

### Not a Member yet? Register Now!

REGISTER TODAY!  
**THE NEW ARMY OneSource**

Personalization Social Networking

Forums Blogs

U.S. ARMY

ARMY OneSource

AOS Blog

[Register for this site](#)



# Army Family Action Plan (AFAP) IMS



## Access the Program

- The Army Family Action Plan provides a way for you to let Army leadership know what works, what doesn't, and how you think problems should be resolved.

## AFAP IMS Home Page

- Click Submit Issue or View My Issues



### Army Family Action Plan Issue Management System

- The Army Family Action Plan provides a way for you to let Army leadership know what works, what doesn't, and how you think problems should be resolved.
- See if an issue you want to raise is already being addressed by clicking [Search AFAP Issues below](#). Or [view all AFAP Issues now](#).
- [Submit a new issue now](#)

Submit Issue

View My Issues

To search for your local AFAP Program Manager, enter your US zip code:

Search

## 5 Step Process

Affiliation >> Unit/Installation >> Issue Description >> Submitter Profile >> Summary

**Step 1: Please select your U.S. Army affiliation:**

**Active Army**    **National Guard**    **Army Reserves**

**Step 2: Please select your location:**  
(Deployed soldiers please select the Home Base of your Unit.)

- Select Location -

**CONUS**  
continental united states

**OCONUS**

**SWITCH TO OCONUS**  
Click the "Switch to OCONUS" button above to select locations Outside of the Continental United States.

Next

Choose Affiliation and Location

CONUS or OCONUS



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# Army Family Action Plan (AFAP) IMS



## Interactive Map: Step 2

**SWITCH TO OCONUS**

Click the "Switch to OCONUS" button above to select locations Outside of the Continental United States.

OCONUS

- You can choose either CONUS or OCONUS by pressing the "Switch To ..." button.

**SWITCH TO CONUS**

Click the "Switch to CONUS" button above to select locations in the Continental United States.

CONUS





# Army Family Action Plan (AFAP) IMS



## Choose Installation/Unit: Step 3

- List generated automatically with locations: Click radio button

**Army Family Action Plan - Submit Quality-of-Life Issues**

Learn more at the [Army Family Action Plan Home Page](#) | [Submit Issue](#) | [Search AFAP Issues](#) | [View Issue Update Book](#) | [Issue Locator](#) | [Conference Setup](#)

Affiliation >> **Unit/Installation** >> Issue Description >> Submitter Profile >> Summary

**Your Selected Region:** Texas

**Step 3: Please select your unit or installation:**

- 5th Recruiting Brigade
- Corps of Engineers
- Corpus Christi Army Depot
- Fort Bliss
- Fort Hood
- Fort Sam Houston
- INSCOM: 470th Military Intelligence Brigade (Fort Bliss)
- INSCOM: 470th Military Intelligence Brigade (Fort Sam Houston)
- INSCOM: 500th Military Intelligence Brigade (Fort Hood)
- Lone Star Army Ammunition Plant
- Medical/Dental/Public Health/Veterinary Activity (Fort Bliss)
- Medical/Dental/Public Health/Veterinary Activity (Fort Hood)
- Medical/Dental/Public Health/Veterinary Activity (Fort Sam Houston)
- Red River Army Depot
- SMDC: Army Astronaut Detachment - Johnson Space Center (Houston)
- US Army Cadet Command
- US Military Entrance Processing Command

Previous Next



# Army Family Action Plan (AFAP) IMS



## Issue Description: Step 4

Complete the required (\*) fields

Add 2<sup>nd</sup> Recommendation

Use the **Previous** Button

Army Family Action Plan - Submit Quality-of-Life Issues [Learn more at the Army Family Action Plan Home Page](#) | [Submit Issue](#) | [Search HQDA Issues](#) | [View Issue Update Book](#)

Affiliation >> Unit/Installation >> **Issue Description** >> Submitter Profile >> Summary

**Step 4: Please enter your issue details:**  
\* = Denotes a required field

\* Subject:   
38 of 500 characters used

\* What is the Problem:   
325 of 2000 characters used

\* Why is it a Problem:   
199 of 2000 characters used

\* How would you fix the Problem:   
117 of 1000 characters used

**Add Another Recommendation**

**Spell Check** **Previous** **Next**



# Army Family Action Plan (AFAP) IMS



## Issue Description: Step 4

**Army Family Action Plan - Submit Quality-of-Life Issues**

Learn more at the [Army Family Action Plan Home Page](#) | [Submit Issue](#) | [Search HQDA Issues](#) | [View Issue Update Book](#)

Affiliation >> Unit/Installation >> Issue Description >> **Submitter Profile** >> Summary

### Privacy and Security

1. This AOS Website is provided as a public service by the Family and Morale, Welfare and Recreation Command and the Department of Defense.
2. Information presented on the AOS Website is considered public information and may be distributed or copied unless otherwise specified.
3. For site security purposes and to ensure that this service remains available to all users, this government computer system employs software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.
4. Except for authorized law enforcement investigations, no other attempts are made to identify individual users or their usage habits. Raw data logs are used for no other purposes and are scheduled for regular destruction in accordance with National Archives and Records Administration guidelines.
5. Unauthorized attempts to upload information or change information on this service are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act.
6. If you have any questions or comments about the information presented here, please email the Web Manager.
7. Cookie Disclaimer - The AOS Website does not use persistent cookies (persistent tokens that pass information back and forth from the client machine to the server). The AOS Website uses session cookies (tokens that remain active only until you close your browser) in order to make the site easier to use. The Department of Defense DOES NOT keep a database of information obtained from these cookies.
8. You can choose not to accept these cookies and still use the site, but it may take you longer to fill out the same information repeatedly and clicking on the banners will not take you to the correct link. Refer to the help information in your browser software for instructions on how to disable cookies.

- **Decline** will not save any entered information and you must start over



# Army Family Action Plan (AFAP) IMS



## Submitter Profile: Step 5

- Submit Anonymously: Command will not get/see user information.
- Submitter will still get updates and status changes

Affiliation >> Unit/Installation >> Issue Description >> **Submitter Profile** >> Summary

Step 5: Please enter and/or verify your profile information:

Demographic:

Submitting anonymously will not expose your information to the PMs, but email notifications will still be sent out to your email address on file.

Submit Anonymously?

Previous Next

Army Family Action Plan - Submit Quality-of-Life Issues

Learn more at the Army Family Action Plan Home Page  
[Submit Issue](#) | [Search AFAP Issues](#) | [View Issue Update Book](#)  
[Issue Locator](#) | [Conference Setup](#)

Affiliation >> Unit/Installation >> Issue Description >> **Submitter Profile** >> Summary

Step 5: Please enter and/or verify your profile information:

Demographic:

Submitting anonymously will not expose your information to the PMs, but email notifications will still be sent out to your email address on file.

Submit Anonymously?

First Name:

Last Name:

Phone:

Email:

Previous Next

- Choose Demographic
- Not Checked submitter information will be visible to AFAP staff



# Army Family Action Plan (AFAP) IMS



## Summary

Affiliation >> Unit/Installation >> Issue Description >> Submitter Profile >> **Summary**

**Step 6: Please verify the details of your submission:**

**Active Duty Family Members Prescription Cost Share Inequitability**

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**U.S. Army affiliation** Active Army  
**Region** Texas  
**Installation/Unit** Fort Sam Houston

**What is the Problem** There is an inequality of prescription cost share benefits for Active Duty (AD) Family Members not enrolled in a Military Treatment Facility (MTF). Prescriptions filled at a MTF are provided at no cost. AD Family Members who are not enrolled at an MTF and utilize retail or mail order pharmacies for their prescriptions are required to make cost share payments.

**Why is it a Problem** These Family Members incur cost share fees, (\$3 generic, \$9 brand, \$22 non-formulary, per prescription, per Family member), which will quickly add up for Families with multiple prescription requirements (i.e., AW2, EFMP, Catastrophic events, etc.). The additional expenses are inequitable and create a financial burden above those who acquire their prescriptions from the MTF.

**How would you fix the Problem** Eliminate prescription cost shares for Active Duty Family Members not enrolled at a Military Treatment Facility.

**Demographic** Contractor  
**First Name** John  
**Last Name** Submitter  
**Phone** 555-555-3456  
**Email** JohnSub@m3.com

[Previous](#) [Submit](#)

- Click the “Submit” button to send the issue to staff for review



# Army Family Action Plan (AFAP) IMS



## Issue Summary: Submitter View

**Issue sent to Submitted stage.**

**Issue saved.**

Issue Summary Issue Details

### Issue Summary What Happens Now? ⓘ

**Number** N/A

**Status** Not Accepted

**Title** Modification of Weight Allowance Table

**Scope**  
The current Joint Federal Travel Regulation (JFTR) Permanent Change of Station (PCS) weight allowance table does not support the changing Army demographics. More service members are entering with established Families, Families are larger, and Retention Control Points have been extended, creating increased career longevity. Using the current PCS weight allowance table, service members frequently pay excess costs, unload valuable property prior to moving, do not ship essential belongings, and must replace or store items. The Services (Army, Air Force, Navy, Marines) did not support this recommendation. Nevertheless, weight allowances increased from 2002 through 2009. In Oct 02, administrative weight allowance increased to 2,500 lbs or 25% of the permanent change of station (PCS) weight allowance. The allowance for Korea was increased from 25% to 50% of the PCS weight allowance for accompanied tours. In 2003, PCS weight allowance increased for grades E1 to E4 and E7 to E9. In 2006, authority for the Services to increase PCS weight allowances on a case by-case basis for hardship up to 18,000 pounds. In 2009, spouse professional weight allowance of 500 pounds was authorized. The FY10 National Defense Authorization Act (NDAA) proposal for a 500 pound weight allowance increase for grades E5 to E9 was included in the final NDAA, however the FY10 NDAA requires the Secretary of Defense to submit a report containing a weight allowance review, recommended changes and an estimate of the cost for the changes by 1 July 2010. In May 2010, the Services concurred with the Joint Chief of Staff's Report to Congress that the weight allowances are currently adequate and suitable for members of the Armed Services.

**Recommendations** Increase enlisted permanent change of station (PCS) weight allowance to more closely match officer weight allowances.

**Review Date** 28 Jul 2011

**Region** Texas

### Issue Review Stages

See where this Issue is in the Issue Review Process. Some Issues can be resolved at the Local or Mid-Level Commands. Other Issues may be escalated to the Headquarters - Department of the Army (HQDA) Level for review.

Stage	Stage Entry Date	Status	Status Set By	What's Next?
<b>Submission</b>				
▶ 1 Submitted	14 Dec 2010	Not Accepted	prey, brian	ⓘ
<b>Local Conference Level</b>				
2 Local Staff Review				ⓘ
3 Local Conference Review				ⓘ
4 Local Leadership Review				ⓘ
<b>Mid Conference Level</b>				
5 Mid Level Staff Review				ⓘ

- Submitter: two tabs
  - Issue Summary
  - Issue Details
- Displays current status
- Follow escalated process



# Army Family Action Plan (AFAP) IMS



## Issue Summary: Management View

- Advance Issue :7 tabs
  1. Issue Summary
  2. Current Stage
  3. Issue Details
  4. Completed Stages
  5. Forms
  6. Notes
  7. Attachments

Issue Summary
Current Stage
Issue Details
Completed Stages
Forms
Notes
Attachments

**Issue Attributes**

<b>Number</b>	N/A
<b>Status</b>	Accepted
<b>Title</b>	Travel and Transportation Allowances
<b>Scope</b>	Soldiers requiring activation of Family Care Plans (FCP) are not compensated for the travel of dependents and shipment of the dependent's household goods. . Selected household goods; such as infant equipment, computers and personal comfort items, are necessary for the emotional and physical well being of the DEERS dependent(s) in their new environment during an already stressful time. Implementation of Soldier's FCP should not create additional financial hardship and emotional stress on the Soldier and Family.
<b>Recommendations</b>	1. For deployments greater than 179 days, authorize funded dependent travel to the location designated in a Soldier's Family Care Plan (FCP).
<b>Review Date</b>	26 Aug 2010
<b>Region</b>	New Jersey

**Issue Review Stages**

Stage	Date	Status	Approved By
<b>Submission</b>			
1 Submitted	26 Aug 2010	Approved	Tavarez,
<b>Mid Conference Level</b>			
2 Mid Level Staff Review			
3 Mid Level Conference Review			
4 Mid Level Leadership Review			
<b>HQDA Conference Level</b>			
5 HQDA Staff Review			
6 HQDA Conference Review			
7 HQDA Leadership Review			
<b>HQDA Issue Level</b>			
8 HQDA Issue			



# Army Family Action Plan (AFAP) IMS

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## Issue Management



## Issue Management View

- Click Manage Issues or Search AFAP Issues



### Army Family Action Plan Issue Management System

- The Army Family Action Plan provides a way for you to let Army leadership know what works, what doesn't, and how you think problems should be resolved.
- See if an issue you want to raise is already being addressed by clicking [Search AFAP Issues](#) below. Or [view all AFAP Issues now](#).
- [Submit a new issue now](#)

Submit Issue

View My Issues

Search AFAP Issues

Manage Issues

Conference Setup

To search for your local AFAP Program Manager, enter your US zip code:

Search



# Army Family Action Plan (AFAP) IMS



## Issue Management Search

- Buttons depend on access level
- Search by:
  - Keyword
  - Issue Number
  - Escalation Stage
  - Originating Installation
- Results reflect access levels for:
  - Installation
  - Military Components
  - Location

### Army Family Action Plan - Manage Issues

**Issue Search Criteria**  
Narrow your search by using any of the search fields below

**Keyword** ⓘ

**Issue Number** ⓘ

**Issue Status** ⓘ  
All

**Escalation Stage** ⓘ

- Submitted
- Initial Staff Review
- Initial Conference Review
- Initial Leadership Review
- Local Staff Review
- Local Conference Review
- Local Leadership Review
- Mid Level Staff Review
- Mid Level Conference Review
- Mid Level Leadership Review
- HQDA Staff Review
- HQDA Conference Review
- HQDA Leadership Review
- AFAP Issue

**Originating Installation** ⓘ

- Select Military Component -

- Select Location -

- Select Installation -

**Date Submitted Start** ⓘ

Mo Year Mo Year

**Date Submitted End** ⓘ

Mo Year Mo Year

**Workgroups** ⓘ

All

[Search Now](#)

[Clear Fields](#)

Learn more at the [Army Family Action Plan Home Page](#) | [AFAP IMS Home Page](#)  
[Submit Issue](#) | [Search AFAP Issues](#) | [View Issue Books: Active](#) | [Closed](#)  
[Manage Issues](#) | [Conference Status](#)

[AFAP Issue Report](#) [HQDA Conference Report](#) [Mid-Level Conference Report](#)  
[Local Conference Report](#)

Viewing 1-10 of 478 Issues Page 1 of 48 Go to page:  [Go](#)

#### [Creating an issue related to military life](#)

Submit Date: 29 Jun 2011 Issue Number: (None)  
Tenant Unit: 160th Special Operations Aviation Regiment (Joint Base Lewis-McChord) Stage: Mid Level Staff Status: Elevated  
Scope: what do i need to do to make this issue go through and be reventel, we are testing to see if htis is a way to get to the process were looking for. . .

[Issue Details](#)

#### [testActive Duty Family Members Prescription Cost Share Inequitability](#)

Submit Date: 23 Jun 2011 Issue Number: (None)  
Installation: Fort Sam Houston Stage: HQDA Staff Status: Elevated  
Scope: testxThere is an inequality of prescription cost share benefits for of prescription cost share benefits for Active Duty Treatment Facility (MTF). Prescriptions filled at a MTF are provided at no cost.... [more >](#)

[Issue Details](#)

#### [testActive Duty Family Members Prescription Cost Share Inequitability](#)

Submit Date: 23 Jun 2011 Issue Number: (None)  
Installation: Fort Sam Houston Stage: Mid Level Staff Status: Returned  
Scope: testxThere is an inequality of prescription cost share benefits for of prescription cost share benefits for Active Duty Treatment Facility (MTF). Prescriptions filled at a MTF are provided at no cost.... [more >](#)

[Issue Details](#)

#### [Active Duty Family Members Prescription Cost Share Inequitability](#)

Submit Date: 16 Jun 2011 Issue Number: (None)  
Installation: Fort Riley Stage: Mid Level Staff Status: Returned  
Scope: There is an inequality of prescription cost share benefits for Active Duty (AD) Family Members not enrolled in a Military Treatment . edit Family Members who are not enrolled at an MTF and utilize ret... [more >](#)

[Issue Details](#)

#### [Active Duty Family Members Prescription Cost Share Inequitability](#)

Submit Date: 14 Jun 2011 Issue Number: (None)  
Installation: Fort Sam Houston Stage: Mid Level Staff Status: Elevated  
Scope: There is an inequality of prescription cost share benefits for Active Duty (AD) Family Members not enrolled in a Military Treatment filled at a MTF are provided at no cost. AD Family pharmacies for th... [more >](#)

[Issue Details](#)



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# Army Family Action Plan (AFAP) IMS



## Not Accepting an Issue

1. Open the Current Stage Tab
2. If chosen to not accept click check box

Issue Summary **Current Stage** Issue Details Completed Stages Forms Notes Attachments

**Submitted Stage**

Issue Number N/A  
 Date Submitted 26 Aug 2010  
 Status Submitted  
 Not Accepted

Submitter Phone Number  
 Submitter Email Address samantha.submitter@us.army.mil

**Accept**

3. The Final Disposition and Disposition Date field appear, fill out your final report on the issue.

Issue Summary **Current Stage** Issue Details Completed Stages Forms Notes Attachments

**Submitted Stage**

Issue Number N/A  
 Date Submitted 26 Aug 2010  
 Status Submitted  
 Not Accepted

**Final Disposition** This issue is being addressed in another issue, Army Sponsored Community Based Child Care. We are therefore going to close this as a duplicate issue. Please refer to Army Sponsored Community Based Child Care.  
 210 of 2000 characters used

Disposition Date 8/26/2010 **Calendar**

Submitter Phone Number  
 Submitter Email Address samantha.submitter@us.army.mil

**Save All**

4. Click "Save All" button to save and close issue

## Accept the Issue for Review

- Once submitted, a program manager may review and change the status of the issue to accepted by pressing the “Accept” button

, and Is Anonymous: Yes. A red box highlights the 'Accept' button in the bottom right corner." data-bbox="158 355 795 632"/>

Issue Summary   **Current Stage**   Issue Details   Completed Stages   Forms   Notes   Attachments

**Submitted Stage**

Issue Number   N/A

Date Submitted   2 Sep 2010

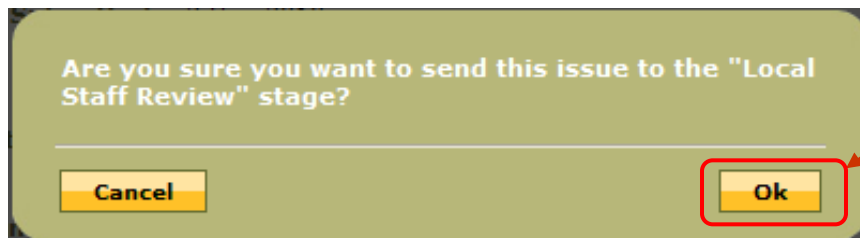
Status   Submitted

Not Accepted  

Is Anonymous   Yes

**Accept**

A confirmation popup window appears. Click “Ok”.



Are you sure you want to send this issue to the "Local Staff Review" stage?

**Cancel**   **Ok**



# Army Family Action Plan (AFAP) IMS



## Issue Summary and Attributes

**Issue sent forward to Local Staff Review.**

**Issue saved.**

Issue Summary
Current Stage
Issue Details
Completed Stages
Forms
Notes
Attachments

### Issue Attributes

**Number** N/A

**Status** Accepted

**Title** Unaffordable Childcare

**Scope** Service Members lack affordable and available child care options. . Some Active Duty Soldiers pay the full cost of child care .

**Recommendations** Pay for local community child care

**Review Date** 2 Sep 2010

**Region** California

### Issue Review Stages

Stage	Date	Status	Approved By
<b>Submission</b>			
1 Submitted	2 Sep 2010	Approved	Coyl
<b>Local Conference Level</b>			
2 Local Staff Review			
3 Local Conference Review			



# Army Family Action Plan (AFAP) IMS



## Forwarding an Issue

If there is an (\*) next to a field then it is required. The system will not allow you to forward with out this information and will warn you what is missing with red text.

Issue Summary | **Current Stage** | Issue Details | Completed Stages | Forms | Notes | Attachments

**Local Staff Review Stage**

Issue Number: N/A

Date Submitted: 30 Aug 2010

Status: Accepted

Change Status: Please Select  
Note: This only needs to be changed if the issue will be returned or not elevated.

\* Conference Workgroup: Please Select

Proceed without an Information Paper?   
Note: To add an information paper, click on the Attachments tab.

Proponent Agency: \_\_\_\_\_

Action Officer First, Last: \_\_\_\_\_

Action Officer Phone, Email: \_\_\_\_\_

SME First, Last: \_\_\_\_\_

SME Phone, Email: \_\_\_\_\_

\* SME Attending Conference: First, Last: \_\_\_\_\_

\* SME Attending Conference: Phone, Office Phone: \_\_\_\_\_

Secondary SME Attending Conference: First, Last: \_\_\_\_\_

Secondary SME Attending Conference: Phone, Office Phone: \_\_\_\_\_

\* SME Supervisor First, Last: \_\_\_\_\_

\* SME Supervisor Phone, Email: \_\_\_\_\_

**Forward to Conference**

The button found on the current stage tab is dynamic and will change based on what the “current stage” of the issue is and will tell you what the next level is you are forwarding the issue to.



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# Army Family Action Plan (AFAP) IMS



## Drop Down Menus

Issue Summary | **Current Stage** | Issue Details | Completed Stages | Forms | Notes | Attachments (2)

**Local Staff Review Stage**

Issue Number: N/A

Date Submitted: 27 Sep 2010

Status: Accepted

Change Status: **Forward**

\* Conference Workgroup:
 

- Forward
- CMS
- ICE
- Duplicates an Active HQDA AFAP issue
- Duplicates an HQDA AFAP issue that has closed within the last three
- Outside the Purview of the Army to influence
- More information needed to staff
- Resolution Already in Place

Proceed without an Information Paper?  
 Note: To add an information paper, click on the [Attachments](#) tab.

Proponent Agency:

Issue Summary | **Current Stage** | Issue Details | Completed Stages | Forms | Notes | Attachments (2)

**Local Staff Review Stage**

Issue Number: N/A

Date Submitted: 27 Sep 2010

Status: Accepted

Change Status: **More information needed to staff**

Final Disposition: More information needed to staff

Calendar

Issue Summary | **Current Stage** | Issue Details | Completed Stages | Forms | Notes (1) | Attachments

**Local Staff Review Stage**

Issue Number: N/A

Date Submitted: 1 Oct 2010

Status: Accepted

Change Status: **Forward**

\* Conference Workgroup: **Please Select**

Proceed without an Information Paper?  
 Note: To add an information paper, click on the [Attachments](#) tab.

Proponent Agency:

Action Officer First, Last:

Action Officer Phone, Email:

SME First, Last:

- Please Select
- Employment
- Entitlements
- Facilities & Housing
- Facilities & Transportation
- Family Support
- Family Support I
- Family Support II
- Medical & Dental
- Medical & Dental I
- Medical & Dental II
- Soldier Support
- Soldier Support I
- Soldier Support II
- Youth



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# Army Family Support Management (AFAP) IMS



## Conference Stage

Issue sent forward to Local Conference Review.

Issue saved.

Issue Summary

**Current Stage**

Issue Details

Completed Stages

Forms

Notes

Attachments

### Local Conference Review Stage

Issue Number

Date Submitted 2 Sep 2010

Status Forwarded for Conference Review

#### Issue Disposition

Conference Workgroup Family Support

Workgroup Ranking

\* Disposition Date  [Calendar](#)

\* Did the workgroup prioritize this issue?  Yes  No

Identify the primary reason(s) the workgroup did or did not prioritize this issue. Please be specific - these comments are returned to the submitting Command.

Disposition

0 of 4000 characters used

Issue's original title Unaffordable Childcare

\* Were similar issues (same concern) submitted to this AFAP Conference?  Yes  No

Was the issue clearly written?  Yes  No

Did Delegates understand this issue?  Yes  No

\* If not, what was the problem in fully understanding it?

0 of 2000 characters used

[Save All](#)

[Done at Conference](#)





# Army Family Action Plan (AFAP) IMS



## Issue Details

Issue Summary | Current Stage | **Issue Details** | Completed Stages | Forms | Notes | Attachments

View Current/Previous Issue Details: Submitted ▾

**Submitted Definition**

**Title** Vaccination Priority

**Scope** Service Members and their Families do not have priority in receiving vaccinations. I see flyers stating that Service Members have the same priority as the general public in receiving vaccinations. This is a problem since Service Members are deployed to areas where disease is rampant, and they can bring disease home to their Families and community.

**Recommendations**

1. Give Service Members and their Families priority in receiving vaccinations.
2. Give Service Members most likely to be deployed priority in receiving vaccinations.

- Page will display different versions of details dependent on what is chosen from drop down.
- Current stage information can be changed, previous versions are locked and read only.

Issue Summary | Current Stage | **Issue Details** | Completed Stages | Forms | Notes | Attachments

View Current/Previous Issue Details: Local ▾

**Local Issue Definition**

\* Title Vaccination Priority for Service Members



# Army Family Action Plan (AFAP) IMS



## Completed Stages Tab

Issue Summary   Current Stage   Issue Details   **Completed Stages**   Forms   Notes   Attachments

View Previous stages: Submitted ▾

Approved 25 Aug 2010 - Walter, Mark

Submitter Phone

Submitter Email

- The screen shown above depicts the details of a submitted issue. The Lower screen shown reflects the details of an Issue moved to the next stage, "Local Staff Review".

Issue Summary   Current Stage   Issue Details   **Completed Stages**   Forms   Notes   Attachments

View Previous stages: Local Staff Review ▾

Approved 25 Aug 2010 - Walter, Mark

Conference Workgroup Youth

Proceed without an Info Paper? Yes

Proponent Agency

Action Officer First, Last

Action Officer Phone, Email

SME First, Last

SME Phone, Email

SME Attending Conference: First, Last

SME Attending Conference: Phone, Office Phone

SME Attending Conference: First, Last

SME Attending Conference: Phone, Office Phone

SME Supervisor First, Last

SME Supervisor Phone, Email



# Army Family Action Plan (AFAP) IMS



## Forms

Issue Summary   Current Stage   Issue Details   Completed Stages   **Forms**   Notes   Attachments

Stage Local Staff Review  
Mid Level TRADOC  
Submitting Garrison Presidio at Monterey

Please Select a Form to Download

- [Issue Paper](#)  
Summary description of the issue.

- This tab is where users can view or download hard copies of (forms) relative to the issue

- To download a copy of the issue paper click on the “Issue Paper” link an Issue paper is generated for you

Army Family Action Plan (AFAP) Issue Paper
<b>ISSUE:</b> Vaccination Priority
<b>SCOPE:</b> Service Members and their Families do not have priority in receiving vaccinations. I see flyers stating that Service Members have the same priority as the general public in receiving vaccinations. This is a problem since Service Members are deployed to areas where disease is rampant, and they can bring disease home to their Families and community.
<b>RECOMMENDATIONS:</b>
1. Give Service Members and their Families priority in receiving vaccinations.

- The Issue Paper will download as a Word document, allowing you to modify it.



# Army Family Action Plan (AFAP) IMS



## Notes Tab

Issue Summary

Current Stage

Issue Details

Completed Stages

Forms

Notes

Attachments

Date

Staff

Stage

Delete

No notes have been attached to this issue.

Add New

Add a New Note

Name: Caroline

Date: 4 Oct 2010

Stage: Submitted

Note:

Empty text area for adding a note.

Cancel

Save

Pressing "Add New" creates a pop up window.

Issue Summary

Current Stage

Issue Details

Completed Stages

Forms

Notes (1)

Attachments

Date

Staff

Stage

Delete

1 Oct 2010 Caroline



Submitted



There is an excellent summary report on vaccinations, provided by CDC. Please read the attached document.

Add Note

Edit pencil icon to open note

Press trashcan to delete



# Army Family Action Plan (AFAP) IMS



## Attachments

Issue Summary   Current Stage   Issue Details   Completed Stages   Forms   Notes   **Attachments**

Name	Date Uploaded	Author of the document	Attachment type	Download	Delete
No documents have been uploaded for this issue.					

**Upload New File**

\* Document file to upload (.doc, .docx, .rtf, .txt, .pdf, .xls)

\* File display title

\* Author of the document

\* Attachment type

- Must contain at least 1k of data
- Can range from official document to notepad file

Issue Summary   Current Stage   Issue Details   Completed Stages   Forms   Notes   **Attachments (1)**

Name	Date Uploaded	Author of the document	Attachment type	Download	Delete
Chilcare Summary	9/13/2010 11:40:37 AM	Marsha Pecaut	Local Staff Position Paper	<a href="#">Download</a>	



# Army Family Action Plan (AFAP) IMS



## Conference Set up



### Army Family Action Plan - Issue Locator

Learn more at the [Army Family Action Plan Home Page](#)  
[Submit Issue](#) | [View My Issues](#) | [Search HQDA Issues](#) | [View Issue Update Book](#)  
[Issue Locator](#) | **Conference Setup**

Please select the level of your conference:  
Please Select  
Please Select  
Local AFAP Conference

Click the Conference Setup link to set up your conference

Select your Conference level

### Army Family Action Plan - Conference Select

Learn more at the [Army Family Action Plan Home Page](#)  
[Submit Issue](#) | [View My Issues](#) | [Search HQDA Issues](#) | [View Issue Update Book](#)  
[Issue Locator](#) | [Conference Setup](#)

Please select the level of your conference:  
Local AFAP Conference  
Please select your Installation:  
Presidio at Monterey  
Retrieve Conference

Select your Installation

The Retrieve Conference button opens the "Manage Conference" screen



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# Army Family Action Plan (AFAP) IMS



## Manage Conference

From the “Manage Conference” screen, you can:

- Add additional workgroups to the selected conference, and
- Invite delegates to attend and participate in workgroup meetings

Manage Conference - Presidio at Monterey

Add a Workgroup:  [Create Workgroup](#)

Viewing 1-14 of 14 workgroups

Conference Workgroup	Delegate Access	Delete
Employment	<a href="#">Delegate Access</a>	
Entitlements	<a href="#">Delegate Access</a>	
Facilities & Housing	<a href="#">Delegate Access</a>	
Facilities & Transportation	<a href="#">Delegate Access</a>	
Family Support	<a href="#">Delegate Access</a>	
Family Support I	<a href="#">Delegate Access</a>	
Family Support II	<a href="#">Delegate Access</a>	
Medical & Dental	<a href="#">Delegate Access</a>	
Medical & Dental I	<a href="#">Delegate Access</a>	
Medical & Dental II	<a href="#">Delegate Access</a>	
Soldier Support	<a href="#">Delegate Access</a>	
Soldier Support I	<a href="#">Delegate Access</a>	
Soldier Support II	<a href="#">Delegate Access</a>	
Youth	<a href="#">Delegate Access</a>	

[Save All](#) [Select a Different Conference](#)



# Army Family Action Plan (AFAP) IMS



## Work Groups

To add a workgroup to the Conference, follow these steps -

1. Enter a new workgroup name
2. Click the **Create Workgroup** button.

Manage Conference - Presidio at Monterey

Add a Workgroup:

Relocation Support **Create Workgroup**

Viewing 1-14 of 14 workgroups

Conference Workgroup	Delegate Access	Delete
Employment	<a href="#">Delegate Access</a>	
Entitlements	<a href="#">Delegate Access</a>	

3. You will now see the Workgroup you created listed under the “Conference Workgroup” section, and you will be able save it by clicking the **Save All** button located at the bottom of the Manage Conference page.

Soldier Support [Delegate Access](#)

Soldier Support I [Delegate Access](#)

Soldier Support II [Delegate Access](#)

Youth [Delegate Access](#)

**Save All** **Select a Different Conference**

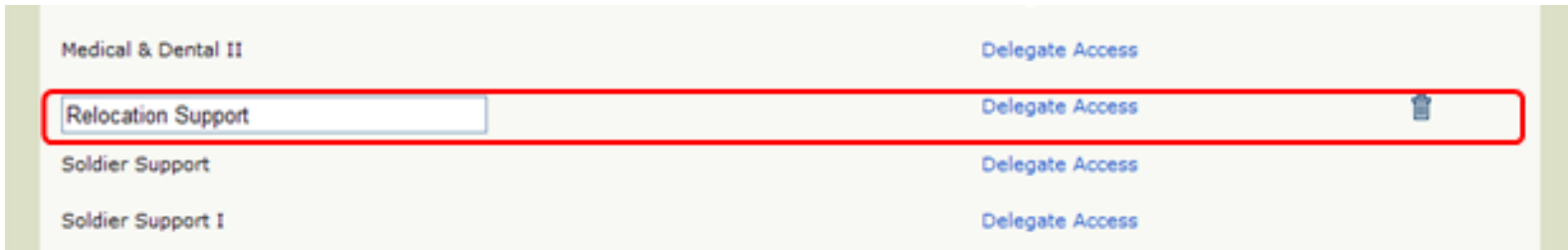




# Army Family Action Plan (AFAP) IMS



## Delete a Workgroup



- 1. You can delete a workgroup, by clicking the **Trash Can** icon next to the workgroup.
- **Note:** You can delete a workgroup provided no issues are assigned to the workgroup.



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# Army Family Support Center (AFSC) Action Management (AFAM) IMS



## Invite Delegates

1. Click the Delegate Access link to open the “Email Delegate Access” window

Manage Conference - Presidio at Monterey

Add a Workgroup:  
 [Create Workgroup](#)

Viewing 1-14 of 14 workgroups

Conference Workgroup	Delegate Access	Delete
Employment	<a href="#">Delegate Access</a>	
Entitlements	<a href="#">Delegate Access</a>	
Facilities & Housing	<a href="#">Delegate Access</a>	
Facilities & Transportation	<a href="#">Delegate Access</a>	
Family Support	<a href="#">Delegate Access</a>	1 issue

2. Enter an **Expiration** Date for accessing the Conference Issues assigned to this workgroup.
3. Enter the delegate’s email and click Send.

Email Delegate Access: Family Support

Expiration Date:  
 [Calendar](#)

To:

[Cancel](#) [Send](#)

4. The popup window shown below indicates that the “email was sent”.

Email was sent!

[Close](#)

**NOTE:** Set an Expiration Date a few days past the conference end date in case delegates need more time with issue.



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# Army Family Support Action Management (AFAM) IMS



## Delegate Access Token

You have been invited to volunteer for a USASOC: 95th Civil Affairs Brigade (Fort Bragg) workgroup. - Message (HTML)

File Edit View Insert Format Tools Actions Help

Reply Reply to All Forward Print Forward X Undo Redo A+ ?

From: afap@myarmyonesource.com Sent: Tue 11/23/2010 12:12 PM

To: [REDACTED]

Cc: [REDACTED]

Subject: You have been invited to volunteer for a USASOC: 95th Civil Affairs Brigade (Fort Bragg) workgroup.

You have been invited to volunteer for a USASOC: 95th Civil Affairs Brigade (Fort Bragg) workgroup, Family Support.

Please visit the following site to redeem the invitation code:  
[Click Here](#)

Or copy/paste this URL into your browser:  
[http://uat-myarmylifetoo.defenseweb.com/skins/aos2/display.aspx?moduleid=a10586da-73a1-4402-9107-58b7bf046a21&mode=user&action=redeem\\_token&token=f84b49ac3dae60d](http://uat-myarmylifetoo.defenseweb.com/skins/aos2/display.aspx?moduleid=a10586da-73a1-4402-9107-58b7bf046a21&mode=user&action=redeem_token&token=f84b49ac3dae60d)

Note: You will need to be a registered user of Army OneSource and logged in to use this link.  
Your token will be valid only until 11/30/2010



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# Army Family Action Plan (AFAP) IMS



## Issue Locator



### Army Family Action Plan Issue Management System

- The Army Family Action Plan provides a way for you to let Army leadership know what works, what doesn't, and how you think problems should be resolved.
- See if an issue you want to raise is already being addressed by clicking Search AFAP Issues below. Or [view all AFAP Issues now](#).
- Don't see a topic you'd like to address? [Submit a new issue now](#).

Submit Issue

Search AFAP Issues

Issue Locator

Conference Setup

- Pressing the issue locator button will allow you to view current issues that are in the issue management system.

### Army Family Action Plan - Issue Locator

Learn more at the [Army Family Action Plan Home Page](#) #  
[Submit Issue](#) | [View My Issues](#) | [Search HODA Issues](#) | [View Issue Update Book](#)  
Issue Locator

**Issue Search Criteria**  
Narrow your search by using any of the search fields below

**Keyword**

**Issue Number**

**Issue Status**

**Escalation Stage**  Mid Level Conference Review

**Date Submitted Start**    
**Date Submitted End**

**Workgroups**

Show 'Closed' issues?

**Search Now** **Clear Fields**

Viewing 1-3 of 3 Issues

**Unique Relocation Expenses Outside the Continental United States**  
Issue Number: HON-0235  
Submit Date: 7 Oct 2010  
Stage: Mid Level Conference  
Status: Forwarded for Conference Review

Scope: Soldiers assigned OCONUS are immediately confronted with unique expenses. Examples of such expenses include winterizing vehicles in Alaska and purchasing transformers in Europe. The Soldier's expens... [more >](#)

**Issue Details**

**Unaffordable Childcare**  
Issue Number: N/A  
Submit Date: 6 Oct 2010  
Stage: Mid Level Conference  
Status: Forwarded for Conference Review

Scope: Service Members lack affordable and available childcare options. Some Soldiers pay the full cost of childcare. Some Soldiers pay the full cost of childcare.

**Issue Details**

**Vaccination Priority**  
Issue Number: N/A  
Submit Date: 1 Oct 2010  
Stage: Mid Level Conference  
Status: Forwarded for Conference Review

Scope: Service Members and their Families do not have priority in receiving vaccinations. I see flyers stating that Service Members have the same priority as the general public in receiving vaccinations. Th... [more >](#)

**Issue Details**

Viewing 1-3 of 3 Issues



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# Army Family Action Plan (AFAP) IMS



## Search AFAP Issues



### Army Family Action Plan Issue Management System

- The Army Family Action Plan provides a way for you to let Army leadership know what works, what doesn't, and how you think problems should be resolved.
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- Don't see a topic you'd like to address? [Submit a new issue now](#).

Submit Issue

**Search AFAP Issues**

Issue Locator

Conference Setup

### Army Family Action Plan - AFAP Issue Search

Learn more at the [Army Family Action Plan Home Page](#)  
[Submit Issue](#) | [Search AFAP Issues](#) | [View Issue Metadata Book](#)  
[Issue Locator](#) | [Conference Setup](#)



### Army Family Action Plan Issue Search

- 1 Enter Keywords to find related Active Issues  
- OR -
- 2 Select options below to narrow your search  
- OR -
- 3 Insert "Issue Number" to see a specific issue

[View all AFAP Issues now](#)

Keyword

Start Date  Mo Year  Mo Year

End Date  Mo Year  Mo Year

Issue Number

Mid Level Command

Issue Status

Military Component

Subject Area

Child Care  Force Support

Dental  Leadership

Employment  Medical

Entitlements  Medical/Command

Facilities  Relocation

Family Support  Youth

Demographic Group

Soldiers  Survivors  Civilian Employees

Soldiers (Single)  Caregivers  Civilian Employees (APF)

Soldiers (Single Parents)  Youth  Civilian Employees (NAF)

Soldiers (Dual Military)  Youth (Under 5)  Civilian Employees (Retirees)

Soldiers (Wounded Warriors)  Youth (School Age)  Civilian Employees (Survivors)

Retirees  Youth (Teens)  Contractors

Family Members  Youth (College)  Veterans

Geographic Area

Universal

Continental U.S.

Outside Continental U.S.

Remote

Clear Fields Search Now

The AFAP issues button will take you to the active issue search. These issues are no longer part of the IMS, these are the active issues that have been accepted by the General Officer Steering Committee (GOSC).



# Army Family Action Plan (AFAP) IMS

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## Final Review

- Questions about AFAP IMS
- Interface comments
- Any areas of the system you would like to revisit?



# Army Family Action Plan (AFAP) IMS

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- Thank you for attending